



## Record of Proceedings

Jefferson County Communications Center Authority

Board of Directors

August 19, 2021, 9:00 am

This meeting was held by Zoom only and accessible for the public to attend and listen via phone conference.

### CALL TO ORDER

**The board meeting of the Jefferson County Communications Center Authority (Jeffcom) was called to order by Jeff Shrader at 9:00am. This meeting was held in accordance with the applicable statutes of the state of Colorado.**

#### I. ROLL CALL

President Jeff Shrader (Jeffco Sheriff's Office)	Present
Vice President Don Lombardi (West Metro Fire)	Present
Secretary/Treasurer Mike Weege (EFD)	Present
Member Mike Piper (Arvada Fire)	Not Present
<i>Proxy Chief Kirk Lock</i>	<i>Present</i>
Member Chris Murtha (Wheat Ridge PD)	Not Present
<i>Proxy Chief Darrel Guadnola</i>	<i>Present</i>
Member Link Strate (Arvada PD)	Present
Member Bill Kilpatrick (Golden PD)	Present
Member Dan McCasky (Lakewood PD)	Present

Also in attendance were:

Jeff Streeter, Michael Brewer, Jodi Malpass, Vicki Pickett, Gina Ramirez, Ethan Honaman, Gabrielle Rathfon and Gayle Johnston.

Kathryn Winn of Collins, Cockrel & Cole, P.C.  
Sue Blair of Community Resource Services, LLC  
Jeff Irwin of JCECA  
Brian Wilkerson of Talion Defense

Dean Davis of Jeffco Sheriff's Office  
Ed Loar of Lakewood PD  
Joe Harvey of Golden PD  
Chris Malmgren of Pleasant View Fire Station  
Alan Anderson of Foothills Fire Protection District  
Alan Fletcher Fairmount Fire Protection District

Candace Harris with Arvada PD

**II. PUBLIC COMMENT – (Limited to 3 minutes each)**

No public comment

**III. APPROVAL OF RECORD OF PROCEEDINGS**

**MOTION: It was moved by Don Lombardi and seconded by Dan McCasky to approve the record of proceedings of the board meeting for June 17, 2021. The motion was voted upon and approved unanimously.**

**IV. REPORTS**

- A. Financial and Budget Update – (CRS) Community Resource of Colorado Ms. Sue Blair
- July 2021 Financial Statements – Sue Blair presented the July financial statements and reviewed with the Board the comparison of budget to actual revenue and expenditures. Revenues and expenditures are on track according to the budget. Additional Covid relief funding was received in July.
- B. Executive Director Update
- General Update and Overview
    - Staff attended the APCO International conference. Kevin Biegert was recognized as the APCO Information Technologist of the Year and Mark Nava was recognized as Telecommunicator of the Year for 2020.
    - Mike Brewer has been working with a Military Task Force this past year. The Task Force has grown in size and is now a committee. Mike Brewer has been selected to be the Committee Chair.
    - Jeffcom has 10 trainees on the floor with 7 new hires in August academy.
    - ACE Accreditation will be the next milestone for Jeffcom, a presentation is planned for the September Board meeting.
- C. Legal Update – Ms. Kathryn Winn
- Resolution 2021-02 to amend the employee handbook regarding employee status change and seniority. Employees moving to part time had the opportunity to move back to full time within 90 days and retain their seniority status. Jeffcom will still allow employees to transition to part time but do away with the 90-day period and retain their seniority. Employees can go back to full time, but their seniority would be that of the most recent training class. A grandfather clause has been included for employees that went to part time within the last 90 days would not lose that expectation.

**MOTION TO APPROVE RESOLUTION 2021-2 TO AMEND THE EMPLOYEE HANDBOOK REGARDING EMPLOYEE STATUS CHANGE AND SENIORITY.**

**It was moved by Mike Weege and seconded by Dan McCasky to Amend the Employee Handbook regarding employee status change and seniority. The motion was voted upon and carried.**

## **VI. OLD BUSINESS**

Management and Legal have recently participated in a couple unemployment claim hearings and were successful in both hearings.

## **VII. EXECUTIVE SESSION**

- Executive session pursuant to Section 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators, related to the 2022 contract and contribution amounts for Service Users, Member Entities, and JCECA and related impacts on the 2022 budget.

**MOTION: At approximately 9:24am it was moved by Dan McCasky and seconded by Don Lombardi to move into executive session pursuant to Section 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators, related to the 2022 contract and contribution amounts for Service Users, Member Entities, and JCECA and related impacts on the 2022 budget. The motion was voted upon and carried.**

**MOTION: At approximately 9:53am it was moved by Kirk Lock and seconded by Mike Weege to reconvene the regular meeting of the Jefferson County Communications Authority board of directors. The motion was voted upon and carried.**

## **VIII. ADJOURNMENT**

**MOTION: There being no further business to be presented it was moved by Jeff Shrader to adjourn the board meeting of the Jefferson County Communications Center Authority board of directors. The motion was voted upon and carried.**

**Meeting was adjourned at 9:54am.**